

**MINUTES KEYWORTH PARISH COUNCIL MEETING HELD IN THE
CENTENARY LOUNGE ON MONDAY, 16TH SEPTEMBER 2019 AT 7.00PM.**

PRESENT:

Chair: Cllr Armour

Parish Councillors: Atack, Breward, Clarke, Grice, Kemp, Millband, Self, Tuttey, Watts, Wells.

Staff: Emma Tillyard (Clerk) who minuted the meeting.

Also present: County/Borough Cllr Cottee; Borough Cllr Edyvean.
Five members of the public including the two visitors from the Rushcliffe Insight Project.

20/8838 Apologies

- ❑ Apologies had been received from Cllrs Fitzgerald, Lowe, Oakley and Takel and Borough Cllr Inglis and the reasons for absence were **ACCEPTED**

20/8839 Declarations of Interest

- ❑ Cllr Armour declared an interest in item 20/8844 below (reimbursements).

20/8840 Presentation from Rushcliffe Insight Project

- ❑ Derek Haydn and Alex Julian from The Rushcliffe Insight team gave a presentation on proposals for tackling health inequalities in Keyworth. A question and answer session took place. The council **RESOLVED** to support the project in Keyworth. Cllrs Millband, Self and Tuttey volunteered to represent the parish council for this project.

D Haydn and A Julian left the meeting at this point.

20/8841 Minutes

- ❑ The minutes of the Full Council Meeting held on 10.6.19 were **APPROVED** and Cllr Armour signed them as a true record;
- ❑ The minutes of the Finance & Risk committee meeting held on 24.6.19 were **NOTED**;
- ❑ The minutes of the Planning Meeting held on 1.7.19 were **NOTED**;
- ❑ The minutes of the Planning Meeting 22.7.19 were **NOTED**;
- ❑ The minutes of the Extraordinary Planning Meeting 12.8.19 were **NOTED**;
- ❑ The minutes of the Planning meeting 2.8.19 were **NOTED**;
- ❑ The minutes of the Finance & Risk Committee 9.9.19 were **NOTED**. The chairman drew the Council's attention to the fact that the external auditor's 2018/19 report has been received, that, in the auditors' opinion, "the information in Sections 1 and 2 of the AGAR

is in accordance with Proper Practices” and that “no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met”.

20/8842 Matters Arising

(20/8833) Council vacancy & skills audit update - Cllr Armour requested that all Members complete the skills audit; the deadline was extended to Friday 20th September 2019.

(20/8834 a) Alternative venue for polling station – the Clerk returned the form to Rushcliffe Borough Council (RBC) with four alternative venues suggested, and a request for RBC to consider merging the two wards. There is no update on this from RBC at present.

(20/8834 b) Peace Garden - Cllr Armour updated council on progress, following a meeting with the Peace Garden Group. Planting will begin over the Autumn and Winter using existing funds. Cllr Cottee advised that the Local Improvement Scheme will be open again soon for funding applications.

(20/8834 c and d) Tree warden scheme - Cllr Armour attended the warden training in place of Cllr Clarke. Cllr Clarke also reported on the community tree scheme – KPC will receive 105 native saplings during November 2019 to plant around the village. This must be on land owned by the parish council or where permission has been given. The meeting was adjourned to allow comments from the floor. The meeting was reconvened. Suggestions for places to plant these trees were: at the Wysall Lane burial ground, replace the broken tree on Wolds Drive near the Co-Op, offer them to the community.

(20/8834 h) VE day 75th Anniversary celebrations – Cllr Millband gave an update to say that she has spoken with various community groups and the events planned so far include a display from the Keyworth History Society, a Village Hall street party, a W.I. event, an Air Force fly by, a vintage car display, involvement from the Air Cadets, the Rotary Club, the British Legion, the parish church and the local schools which will write a poem of peace.

(20/8834 k.) Pubs in Keyworth / Assets of community value - Cllr Fitzgerald had asked for this document to be added to the agenda – **NOTED**. The clerk explained that to be eligible for the General Power of Competence (GPO), a council must fulfil two criteria – a) two thirds of members have been elected as opposed to co-opted, and b) the clerk must have a suitable qualification, or training in the GPO. KPC fulfils criteria a) but not b). the clerk is currently undertaking CILCA training but will not complete this until around October 2020 at the earliest.

(20/8836) Resolution to write to Rushcliffe Borough Council objecting to Rushcliffe Local Plan Part 2 Modifications – A letter was sent from KPC to RBC on Rushcliffe Local Plan Part 2 Modifications; also published in Keyworth News August edition.

(20/8837) Resolution to write to Aspbury / Barrett Homes – the clerk emailed them; they will not supply the consultation feedback to any third parties. It will be available to the public following submission of the planning application to RBC later this year.

20/8843 Correspondence

- The following items had been included in the briefing notes for the meeting:
 - a) Email and form from resident re: Rushcliffe Local Plan Part 2 Modifications – **NOTED**
 - b) Letter from relative of resident re: sanitary products in women’s toilets – **NOTED**. The clerk will look into the cost of installing something and report back to council.
 - c) June NALC funding bulletin - **NOTED**
 - d) Rushcliffe Community Tree Scheme. Cllr Clarke reported that he has applied for 10 trees and will be receiving 105. - **NOTED** and discussed under ‘matters arising’.
 - e) Email from Notts ALC re: AGM – **NOTED**
 - f) Info from the Plunkett Foundation re: ‘community businesses’ – **NOTED**
 - g) Allotments – email queries – **NOTED**
 - h) Email from resident re: table tennis net in activity park – **NOTED**. After discussion, it was agreed that the cost of removing, replacing or repairing the table is unjustified. Cllr Attack was reminded that he had been asked to find out what funds were left in the original activity park village plan account.
 - i) Email from RBC re: Standards Committee with attachments proposed Revised Code of Conduct and Best Practice Principles – **NOTED**. This will be considered and a resolution made at the next full council meeting.
 - j) Review of polling districts from Rushcliffe Borough Council - **NOTED**. Already covered under ‘matters arising’. – **NOTED**
 - k) Email & attachment from Metropolitan Housing re: Connect Service - **NOTED**. Phil Hucknall will give a short presentation on this at the next full council meeting.
 - l) Armed Forces Covenant proposal – **NOTED**. Council agreed to support the proposal.
 - m) Public consultation on the Nottinghamshire Minerals Local Plan – **NOTED**
 - n) Letter from Keyworth Women’s Institute re: Centenary Celebrations – **NOTED**. This topic had been discussed during ‘matters arising’. Council will liaise with the W.I. in regard to choosing and planting a suitable tree.

- o) Poster & email from KDLHS and CAAG - 'Celebrating Democracy – 125 Years of Parish Councils' - **NOTED**.
- p) Email re: Community Carbon Literacy Course – **NOTED**
- q) Consultation on 5G mobile provision in rural areas - **NOTED**

20/8844 Finance

- a) A schedule of payments and reimbursements, included in the briefing notes for the meeting, was **APPROVED** - see Appendix 1.
- b) Revised Financial Regulations included in the briefing notes for the meeting, were **APPROVED** – see Appendix 2.

20/8845 Revised Communications & Social Media Policy

The revised Communications & Social Media Policy was **APPROVED** – see Appendix 3.

There being no further business, the Chairman closed the meeting at approximately 8.10 pm.