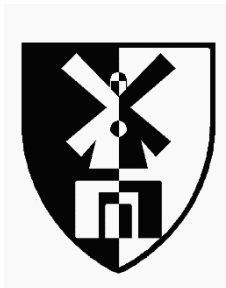


KEYWORTH PARISH COUNCIL

Village Hall, Elm Avenue, Keyworth, Nottingham NG12 5AN



Members of the Finance and Risk committee are hereby summoned, and members of the public and press are invited to attend the next meeting to be held to be held in the **Centenary Lounge on Monday 23rd May 2022**

Finance & Risk: 6.55pm for a 7.00pm start

E Tillyard

Emma Tillyard

Responsible Finance Officer

16th May 2022

AGENDA

- 1) Apologies
- 2) Declarations of Interest
- 3) Minutes
- 4) Matters Arising
- 5) Risk Management
 - a) Insurance review
 - b) Equal Opportunities Policy
 - c) Data Protection Policy
 - d) Data Breach Policy
 - e) Subject Access Request
 - f) Freedom of information schedule
 - g) Complaints procedure
 - h) Hire conditions - updated
 - i) Skatepark ROSPA inspection report
 - j) James Richards Circus
- 6) Agenda Items (if not covered elsewhere)
 - a) Table tennis club water bill
 - b) Burial Ground form
- 7) Accounts
 - a) Management Accounts
- 8) Audit
 - a) Annual Governance & Accountability Return
- 9) Expenditure/Provisions for Approval
 - a) Streetwise 2022-23 contract
 - b) Newgate 2022-23 contract
 - c) A Evans Groundskeeping 2022-23 contract
 - d) Queen's Jubilee Celebration Costs
- 10) Concessions on Hire Fees
 - a) Regular concessions
 - b) One-off concessions
- 11) Legal Matters
 - a) Nottingham Road Play Area Lease
 - b) NALC legal topic note 89

- 12) Correspondence (if not covered elsewhere)
- 13) Staffing Matters
 - a) NALC May 2022 bulletin