

**DRAFT**

**MINUTES OF KEYWORTH PARISH COUNCIL MEETING HELD IN THE  
CENTENARY LOUNGE ON MONDAY, 21<sup>ST</sup> JANUARY 2019 AT 7.00PM.**

---

**PRESENT:**

Chair: Cllr Grice.

Parish Councillors: Armour, Corbett, Chmara, Clarke, Fitzgerald, Jequier, Kemp, Millband, Oakley, Self, Seller, Takel, Watts, Wells.

Staff: Mr Neil Grocock – Council Finance Officer

Minutes taken and drafted by Cllr Seller

Also present: Borough Cllr Edyvean, Borough/County Cllr Cottee

3 members of the public

19/8789 Apologies

- Apologies had been received from Cllr Caven-Atack, The reasons for absence were **ACCEPTED**.
- Apologies had also been received from Borough Cllr Inglis

19/8790 Declarations of Interest

- None

19/8791 Minutes dated 10.12.18

The minutes of the meeting on 10.12.18 were **APPROVED** and signed by Cllr Grice as a true record.

19/8792 Matters Arising

- 19/8787 Communications & Social Media Policy – the revised draft to be submitted by Cllr Valentine remains outstanding.

## DRAFT

19/8793      Correspondence

- ❑ The following items had been included in the briefing notes for the meeting:
- ❑ Email from RBC re Rushcliffe Community Infrastructure Levy Notice of Submission. **NOTED.**
- ❑ Email from Independent Programme Officer Solutions re Rushcliffe Community Infrastructure Levy. **NOTED.**
- ❑ Email from RBC re complaint against Cllr Grice .

Cllr Grice summarised the nature of the complaint and updated council on the current situation, in particular that a formal investigation is now underway and a QC has been appointed to undertake the investigation.

- ❑ NALC publishes new materials to help Local Councils promote Elections. **NOTED.**
- ❑ Email from Rushcliffe Community and Voluntary Service re Annual General Meeting. **NOTED.**
- ❑ Email from 'Live and Local' . **NOTED.** Cllr Fitzgerald suggested and it was agreed that this information be passed on to MR Brian Lund.
- ❑ Associated document from 'Live and Local' . **NOTED.**

19/8794      Finance

a) Schedule of Payments/Reimbursements

- ❑ A schedule of payments and reimbursements, included in the briefing notes for the meeting, was **APPROVED** - see Appendix 1.

b) Finance & Risk Minutes dated 14.1.19

- ❑ The minutes of the meeting on 14.1.19 were **NOTED** and the decisions therein **APPROVED.**

c) 2019/20 Budget/Precept

- ❑ Cllr Oakley questioned two items in the budget:
  - Reduction in Publicity & Events budget– explained as being due to no Xmas card competition.
  - Increase in Grants & Donations budget – explained as being due to a grant being made to Keyworth Bowls Club towards the replacement of the irrigation system water tank.
- ❑ The overall budget (with projections for the following three years) included in the briefing notes for the meeting, featuring a 2% increase in the precept for 2019/20 [1.4% increase in the Parish council tax for a Band D property due to increase in the tax base], was **APPROVED** – see Appendix 2.

**DRAFT**

Precept Leaflet

- The leaflet included in the briefing notes for the meeting was **APPROVED** – see Appendix 3.

d) Reserves Policy

- The policy/review of reserves included in the briefing notes for the meeting was **APPROVED** – see Appendix 4.

19/8795      Planning

a) Minutes dated 17.12.18

- The minutes of the meeting on 17.12.18 were **NOTED** and the decisions therein **APPROVED**.

b) Minutes dated 7.1.19

- Cllr Wells specifically mentioned a complaint concerning the inclusion of more roof windows in the new development than have been agreed in the plans and concern over the re-instatement of the ancient wall adjacent to Blind Lane.
- The minutes of the extraordinary meeting on 7.1.19 were **NOTED** and the decisions therein **APPROVED**.

19/8796      Use of Drones on the Rectory Field and other Council property at the request of Cllr Seller

Cllr Fitzgerald noted that taking no action would condone use of drones. Following discussion the council **APPROVED** the proposal by Cllr Seller that use of drones is to be banned on all council sites.

19/8797      Proposal re naming of new roads, at the request of Cllr Clarke

The proposal by Cllr Clarke to request that new roads in Keyworth should be named after those listed on the Village War memorial was **APPROVED**.

19/8798      Update re Clerk Vacancy

Cllr Grice informed council that, after a recruitment process involving 8 applications and 4 interviews, Mrs Emma Tillyard had been appointed Clerk to the Council with a view to commencing employment in mid February.

**DRAFT**

19/8799 Questions for County/Borough Councillors

Borough/County Cllr Cottee updated the council on the developments at Platt Lane, indicating that the main funding bid is due to be submitted in April by which time the land transfer from Notts CC & KPC is expected due to be complete.

**There being no further business, the Chairman closed the meeting  
at approximately 7.23pm**