

**MINUTES OF KEYWORTH PARISH COUNCIL MEETING HELD IN THE  
CENTENARY LOUNGE ON MONDAY, 11th MARCH 2019 AT 7.00PM.**

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**PRESENT:**

Chair: Cllr Grice.

Parish Councillors: Armour, Caven-Atack, Corbett, Chmara, Clarke, Fitzgerald, Jequier, Kemp, Millband, Oakley, Self, Valentine, Watts, Wells.

Staff: Emma Tillyard (Clerk); Neil Grocock (Finance Officer).  
The meeting was minuted by Emma Tillyard.

Also present: Borough Cllrs Edyvean & Inglis; Borough/County Cllr Cottee.  
1 member of the public.

Cllr Grice pointed out that this was the last scheduled Full Council meeting prior to the elections in May and thanked those Councillors who had helped him over the years.

19/8800 Apologies

- ❑ Apologies were received from Cllr Seller and the reasons for absence were **ACCEPTED**.
- ❑ Apologies were received from Cllr Takel and the reasons for absence were **ACCEPTED**.

19/8801 Declarations of Interest

- ❑ There were no declarations of interest.

19/8802 Minutes

- ❑ The minutes of the meeting on 21.1.19 were **APPROVED** and signed by Cllr Grice as a true record.

19/8803 Matters Arising

**Cllr Valentine arrived during this item, at approximately 7.05pm.**

- ❑ (19/8793) Live and Local touring theatre – Cllr Fitzgerald confirmed that he was in discussions with Brian Lund about this possibility.
- ❑ (19/8792) Communications Policy: revised draft – Cllr Valentine reported that he had not been able to complete the revised draft but will endeavour to do so before the elections on 2<sup>nd</sup> May 2019.
- ❑ (19/8793) Complaint/Formal Investigation: - Cllr Grice read out the following statement from the summary of the Barrister's findings:

“In summary, my recommendation to the Monitoring Officer is that the complaint should be upheld in relation to the breach of purdah in that by publishing the article Cllr Grice failed to pay due regard to the applicable Code of Practice governing publicity during purdah.

In assessing the seriousness of this breach, I recommend that the Monitoring Officer finds that the breach arose from a well-intentioned error of judgement and not by an active desire to publish campaign material at public expense”.

Cllr Grice then apologised for breaking purdah regulations stating it was never his intention to do so. A discussion took place.

19/8804      Correspondence

- The following items had been included in the briefing notes for the meeting:
  - Letter and flyer from Paul Phillips, Environmental Sustainability Officer, Rushcliffe Borough Council re Tree Wardens Network for Rushcliffe: **ACTIONS:**
    - Cllr Corbett and Cllr Clarke expressed interest in volunteering as a Tree Warden.
    - Cllr Armour to discuss with Mike Reid of the Nature Reserve Management Group (NRMG).
    - Neil Pinder (also from NRMG) has been approached but has not responded so far.
  - Letter from Keyworth & District Community Concern re Strategy Review; also circulated by email 24.1.19: **NOTED.**
  - Presentation document from Rushcliffe Borough Council – ‘Becoming a Parish Councillor’; NALC material included in correspondence for January meeting (minute reference 19/8793) also refers: **NOTED.** The Clerk reported that an article about becoming a parish councillor has also been added to the council’s website, one submitted to the Keyworth News and a poster placed in the village square.
  - Email from Kendra Hourd, District Manager, Via East Midlands Ltd re Beech Avenue Bench: **NOTED.**
  - Email from Rushcliffe Borough Council re Trent Bridge ‘Cricket Van’; also circulated by email 7.2.19: **NOTED.**
  - Open letter to Councillors from Cllr Sue Baxter, Chairman, National Association of Local Councils; also circulated by email 21.1.19: **NOTED.**
  - Funding & Grants bulletin from National Association of Local Councils: **NOTED.**
  - Press Release received via Notts ALC – Persimmon Building Futures with Team GB; also circulated by email 19.2.18: **NOTED.**

DRAFT

- Letter and press release from Rushcliffe Borough Council re: Chief Executive standing down: **NOTED**
- Email from Hilary Gibbins, NALC re more Lamp Post Poppies available at a suggested donation of £3 each. **ACTION:** Facilities Manager to investigate and present to Finance and Risk committee on 18<sup>th</sup> March 2019.

19/8805      Finance

a) Schedule of Payments/Reimbursements

- A schedule of payments and reimbursements, included in the briefing notes for the meeting, was **APPROVED** - see Appendix 1.

b) Minutes dated 11.2.19

- The minutes of the Finance & Risk meeting on 11.2.19 were **NOTED** and the decisions therein **APPROVED**.

c) Amendments to Financial Regulations

- Amendments to Financial Regulations, included in the briefing notes for the meeting, were **APPROVED** – see Appendix 2.

19/8806      Planning

a) Minutes dated 4.2.19

- The minutes of the meeting on 4.2.19 were **NOTED** and the decisions therein **APPROVED**.

b) Minutes dated 4.3.19

- The minutes of the extraordinary meeting on 4.3.19 were **NOTED** and the decisions therein **APPROVED**.

Cllr Wells pointed out that the next planning meeting to be held on 1<sup>st</sup> April 2019, will be the last where paper copies of plans are available to see. From 1<sup>st</sup> April onwards, plans will only be available online. Cllr Wells to discuss with the Facilities Manager the possibility of purchasing a projector to use to display plans at future Planning committee meetings. To be discussed at the next Finance and Risk meeting on 18<sup>th</sup> March 2019.

Cllr Grice then updated council that himself, Cllrs Fitzgerald, Wells and Armour had met with a proposed developer regarding an industrial park off Platt Lane

19/8807      Update re Platt Lane Sports Facilities

- Further to the meeting on 24.9.18 (minute reference 19/8758), Cllr Cottee updated the Council on the position for the application of a 3G football pitch as follows:

“The facilities are at bursting point with over 30 football teams and this summer the cricket club will have 26 teams. We are working with Miller Homes to gain a small piece of their land to future-proof the cricket facilities. Miller homes will therefore provide 40 car parking spaces.

Our bid to the Football Foundation will be ready for submission in July/ August this year and we should be notified towards the end of the year if we are successful. The feedback is positive and if successful construction of the pitch would then take place in the summer of 2020.

The cost of this project will be in the region of £750K. As the clubs continue fundraising and submit applications for funding, we hope to reach our target. Nottinghamshire County Council will now give a long lease to Keyworth Sports Association rather than transferring the land.”

Councillor Cottee closed by thanking the Parish Council for their help and support in this project.

19/8808 Elections – May 2019

- ❑ A letter from Rushcliffe Borough Council re the elections had been included in the briefing notes for the meetings, and paper nomination packs had been given to all current Councillors.
- ❑ Cllr Grice pointed out the following dates:
  - Elections are on **Thursday, 2nd May**.
  - All existing councillors will retire on **Monday, 6th May**, and will need to complete and submit a set of nomination papers if they wish to stand again.
  - The relevant papers must be delivered **BY HAND** to the **Returning Officer at Rushcliffe Arena by 4pm on Wednesday, 3rd April**, but not before 18th March.

At the end of the meeting, Cllr Inglis notified council of a forthcoming safer villages and community policing meeting to be held on 4<sup>th</sup> April 2019. The Chief Constable will attend and the topic to be covered is fraud.

**There being no further business, the chair closed the meeting  
at approximately 7.30pm**