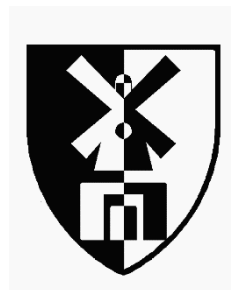


**KEYWORTH PARISH COUNCIL**

Village Hall, Elm Avenue, Keyworth, Nottingham NG12 5AN

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Members of the Finance and Risk committee are hereby summoned, and members of the public and press are invited to attend the next meeting to be held to be held in the **Centenary Lounge on Monday 21<sup>st</sup> March 2022**

**Finance & Risk: 6.55pm for a 7.00pm start**

E Tillyard

*Emma Tillyard*

Responsible Finance Officer

14<sup>th</sup> March 2022

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**AGENDA**

- 1) Apologies
- 2) Declarations of Interest
- 3) Minutes
- 4) Matters Arising
  - a) (22/0852e) Village signs
- 5) Risk Management
  - a) Building conditions survey and report costs
  - b) Buildings valuation for insurance purposes
  - c) Updated Asset Register
  - d) Rospa reports - Play Area and Activity Park
  - e) Insurance claim
  - f) Annual Reviews
- 6) Agenda Items (if not covered elsewhere)
  - a) Ukraine Concert proposal
- 7) Accounts
  - a) Management Accounts Months 10-11
  - b) Earmarked Reserves
- 8) Expenditure/Provisions for Approval
  - a) Section 137 allowance for 2022/23
  - b) Plaque for Peace Garden
  - c) COVID Memorial Bench
  - d) Hanging baskets extra costs
- 9) Concessions on Hire Fees
  - a) Prompt payment discount Inspire Dance
  - b) Prompt payment discount Pilates
  - c) Corps of drums room hire
  - d) Keyworth Pharmacy hire fee waiver
  - e) Prompt payment discount U3A
  - f) Regular concessions
- 10) Grants / Budgets
  - a) Grants - Trent District Community First Responders
  - b) Budgets

11) Legal Matters

- a) Approval of legal costs Croft Road Community Garden
- b) Nottingham Road Play Area Lease
- c) Skatepark Extension Contract

12) Audit

- a) Internal Controls
- b) Register of Risk and Risk Assessment
- c) Internal audit visit

13) Correspondence (if not covered elsewhere)

14) Staffing Matters

- a) NALC Staffing Bulletin January 2022
- b) NALC Staffing Bulletin February 2022