



Dear Councillor

You are hereby summoned, and members of the public and press are invited to attend the next meeting, to be held in the Village Hall on Monday 16<sup>th</sup> May 2022.

**Annual Parish Council Meeting - 6.55pm for a 7.00pm start.**

*Michelle Law*

Michelle Law  
Clerk to the Council

06<sup>th</sup> May 2022

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**AGENDA**

- 1 Apologies
- 2 Declarations of Interest
- 3 Election of Council Chair
- 4 Election of Council Vice Chair
- 5 Chair's Declaration of Acceptance of Office
- 6 Vice-Chair's Declaration of Acceptance of Office
- 7 Confirmation that Members Register of Interests are up to date
- 8 Review of delegation arrangements
  - a) Proper Officer/Responsible Finance Officer
  - b) Staff Authorities
- 9 Review of regulations and Policies
- 10 Chair's Comments
- 11 Minutes
  - a) Full Council Minutes 28<sup>th</sup> March 2022
  - b) Planning committee 4<sup>th</sup> April 2022
  - c) Planning committee 9<sup>th</sup> May 2022
- 12 Matters Arising from Full Council Meeting 28<sup>th</sup> March 2021
  - a) 22/8985a The Queens Jubilee
  - b) 22/8986b The Great British Spring Clean
  - c) 22/8986d Village Signs
- 13 Review of Inventory of Land and Buildings
- 14 Audit
  - a) Annual internal audit report 2021/22
  - b) Internal control review 2021/22
  - c) Annual governance statement 2021/22
- 15 Finance
  - a) Schedule of payments and reimbursements x 2
  - b) 2021/22 Accounts
  - c) Review of reserves
  - d) Accounting statements 2021/22
  - e) Banking arrangements
  - f) Direct debits operative on the council's bank account
  - g) Unity trust bank account
- 16 Agenda items not covered elsewhere
  - a) Teaching for Ukraine families

- b) Croft Road community garden
  - c) Casual Council vacancy
  - d) South Wolds access out of hours
  - e) Appointment for Ruth Edwards MP to visit.
  - f) Adding time to the agenda for County and Borough Councillors to update council
- 17 Correspondence
- a) Letter from a member of the public regarding the village signs

**COUNCIL MEMBERS – PLEASE REFER TO BRIEFING NOTES FOR BACKGROUND PAPERS**