



Council Members are hereby summoned, and members of the public and press are invited to attend the next meeting to be held in the **Village Hall** on **Monday 13th June 2022**.

Full Council: 6.55pm for a 7.00pm start

Michelle Law

Michelle Law
Clerk to the Council

6th June 2022

AGENDA

- 1) Apologies
- 2) Declarations of Interest
- 3) Minutes:
 - a) Annual Parish Council Meeting dated 16th May 2022
 - b) Finance & Risk dated 23rd May 2022
 - c) Planning dated 6th June 2022
- 4) Review of Committee and Working Groups Terms of Reference
 - a) Finance and Risk Committee terms of reference
 - b) Planning Committee terms of reference
 - c) Burial Ground Working Group terms of reference
- 5) Appointment of Members to Existing Committees
 - a) Finance and Risk Committee membership
 - b) Planning Committee membership
- 6) Appointment of Members to Existing Working Groups
 - a) Review of working groups
 - b) Appointment of members to working Groups
- 7) Review of Representation on External Bodies / Reporting Arrangements
- 8) Matters Arising from Annual Parish Council Meeting 16th May 2022
 - a) 23/9001 (a) – Queen’s Jubilee – Keyworth Guide
- 9) Agenda items not covered elsewhere
 - a) Weed killer on the rectory field
 - b) Insurance review
 - c) Burial ground forms
- 10) Finance
 - a) Schedule of Payments/Reimbursements
- 11) Audit
 - a) Annual Governance Statement
- 12) Accounts
 - a) 2021/22 Accounts
 - b) Review of Reserves
 - c) Accounting Statements
- 13) Correspondence if not covered elsewhere
 - a) John Stansfield email
 - b) 20 Nottingham Road Thank you

- c) Shirley Bowley Thank you
- 14) County / Borough Councillor Updates and Questions

COUNCIL MEMBERS – PLEASE REFER TO BRIEFING NOTES FOR BACKGROUND PAPERS