



The relevant members are requested to attend the meeting of the following committee, to be held in the Feignies Room on **Monday, 28 October 2019** for the purpose of conducting the business on the agenda below. The order of business may be changed.

**Finance & Risk: 7.00pm**

Finance Officer

18 October 2019

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**AGENDA**

1. Apologies
2. Declarations of Interest
3. Minutes
4. Matters Arising
5. Staffing Sub-Committee Minutes
6. Accounts:
  - a) Q2 Management Accounts
  - b) Reserves
  - c) Bank Reconciliation
  - d) Aged Debtor List
7. Expenditure for Approval
8. Concessions on Hire Fees
9. Facilities:
  - a) Centenary Lounge Refurbishment
  - b) Burial Ground Works
  - c) Skatepark Proposals
  - d) Grave Reassignment Procedure
10. 2020/21 Finances:
  - a) Platt Lane Grant
  - b) Other Grants
  - c) Hanging Baskets
  - d) Overall Budget/Precept
11. Risk Management:
  - a) Risk Assessment Review – Office Staff
  - b) Other Risk Management Issues
12. Correspondence