

KEYWORTH PARISH COUNCIL FOOD SAFETY POLICY STATEMENT

FOOD SAFETY ACT 1990 FOOD SAFETY ACT 1990 (Amendment Regulation) 2004 Regulation (EC) 178/2002

1. Although Keyworth Parish Council does not prepare and serve food, it will comply with the requirements of the FSA 1990 in so much as it makes the kitchens available for hire and maintains the serviceability of all provided equipment.
2. All those who handle and prepare food within the kitchens hired out by Keyworth Parish Council are to ensure that their personal hygiene and work practices do not contravene the requirements of the FSA 1990.
3. Keyworth Parish Council, through its Facilities Manager, will ensure that the facilities hired out will be subjected to all mandatory inspections.
These will include:
 - a. Portable appliance testing.
 - b. Fire safety equipment tests.
 - c. Water heater maintenance and checks.

Additionally, an annual deep clean of the kitchens will be carried out.

4. Those who hire the kitchens, or their caterers, are to ensure that the delivery, storage, preparation, cooking and service of food and drink is carried out in accordance with food regulations and that adequate precautions are taken to safeguard the health of all those using the facilities.

On booking the facility, an information leaflet will be given out which contains useful hints and tips to enable users to fulfil this requirement.

Useful information can also be obtained from the Food Standards Agency website at www.food.gov.uk.

5. The Facilities Manager is to be informed of any occurrence or problem which may pose a risk to health. Email steve@keyworthparishcouncil.org
6. This policy is to be brought to the attention of all those who hire the kitchens and intend to serve food at their function.

Keyworth Parish Council